APPENDICES
TO THE
SIX-MONTH REPORT
DECEMBER 2006 – MAY 2007

SUBMITTED TO
INSTITUTE OF MUSEUM AND LIBRARY SERVICES

SUBMITTED BY
P. TOBY GRAHAM

JULY 2, 2007
**Action Minutes**

**CIVIL RIGHTS DIGITAL LIBRARY INITIATIVE STEERING COMMITTEE MEETING**

**Meeting Date:** May 22, 2007  
**Time:** 10:00 AM – 12:00 PM  
**Location:** Russell Conference Room, Main Library, University of Georgia

**Participants:** Ruta Abolins (UGA Media Archives), Derrick Alridge (UGA COE), Kamille Bostick (UGA), Craig Breaden (UGA Russell Library), Juanita Buddy (DeKalb Co. Schools), Lauren Chambers (UGA), Christina Davis (UGA), Beth Day (ARCHIE), Aggie Ebrahimi (UGA), Francine Henderson (Auburn Avenue Research Library), Toby Graham (DLG), Ed Hatfield (NGE), Sheila McAlister (DLG), Barbara McCaskill (UGA), LaVerne McLaughlin (Albany State), Amber Moore (Spelman College), Catherine Mukua (GPB), Akilah Nosakhore (Auburn Avenue Research Library), Ebony O'Neal (Spelman College), Timothy Peacock (UGA), Merryll Penson (Board of Regents), Sarah Ricker (UGA) Glenn Robins (Georgia Southwestern), Andrea Rooks (Board of Regents), Hugh Ruppersburg (UGA), Courtney Thomas (UGA), Delila Wilburn (UGA)

**Decisions Made/Informational Items:**

- Progress reports on the deliverables for the Civil Rights Digital Library were presented. Information was shared about the progress and accomplishments that have been made on the project deliverables. Information was also shared on related initiatives to connect related initiatives and to leverage existing efforts for our mutual benefit and for the benefit of learners (i.e., New Georgia Encyclopedia, Foot Soldier Project)

- The committee had the opportunity to provide feedback to the project team on the progress that has been made so far. They also submitted questions and/or concerns that will be used for planning, clarifying expectations and making adjustments if needed. The consolidated list of feedback is included at the bottom of this document.

- The committee decided that the next steering committee meeting should be scheduled in December 2007.

<table>
<thead>
<tr>
<th>Status</th>
<th>Item #</th>
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<th>Responsible</th>
<th>Due Date</th>
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<tr>
<td>New</td>
<td>1)</td>
<td>Schedule the next steering committee in December 2007.</td>
<td>Toby/Andrea R.</td>
<td>07/01/07</td>
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1. How do you feel about the progress that has been made?

- GREAT! Metadata has done a lot of work.
- Excellent progress. Video Archive has made useful changes to become from viewer friendly, and the Learning Objects groups in make impressive progress.
- It seems great strides have been made. Given previous instructions for improvement subgroups have met or exceeded the requirements. Looking at the pages on the web site they are clean, interesting, and the information both appealing and succinct. Digitalizing seems to work well.
- Excellent. Much more than I expected. I especially appreciate the extras (i.e. not doing the least the grant calls for)
- Video Archive Project is more informative with descriptive information about the video clips. Very helpful! Learning Objects are meaningful and offer good information to the user. Thank for discussion questions for stories. CRDL portal is developing nicely and is more user-friendly.
- I was not at the meeting in December, but did attend a presentation in January. I was extremely impressed then, and even more so now by the range of the project. The site is much more interactive and the parts more complete. I am honored to work with the team in this avenue.
- Amazing. Great organization has led to real progress on so many fronts. The result will be useful for so many.
- Excellent. Progress is commendable. I am pleased to learn about the roles students are playing in this project.
- I think the progress is phenomenal. All the sections or components are moving ahead at a solid pace. I think the students especially have done a fine job writing or revising content.
- Excellent. The team has worked hard and the improvements since the last meeting have been impressive.
- Great! As reference librarian I can appreciate all the links and hard work it takes to condense all the info.
- Very positively.
- At this point/stage of the project and this being my first viewing of the project’s progression, the presentation demonstrated great work! I have high interest in the continued development of this project particularly the interface for the Library Portal from scratchwork and video archive.
- The progress is outstanding.
- Very positive.
Action Minutes

- I think great progress has been made with regards to metadata efforts and user interface. I love the thumbnails.
- I am very impressed with the progress and I am enthusiastic about the future progress that will be made.
- Wonderful progress (in all 3 components). The portal site is really coming together (seems very accessible and user-friendly), and great work on the website (the interactive features will offer a variety of options in the classrooms).

2. What questions or concerns do you have about the project?

- Need to focus on getting metadata done.
- Why have certain archives/libraries hesitant to contribute to the Portal.
- I wonder if clips will have disclaimers about imperfections of filming watching the MLK clip in Augusta. There was an obvious deformity and a little note telling readers why certain clips don’t flow (i.e. newsreels used cut footage that would be spliced together during news report) would be beneficial.
- Robust FAQs. Citation information and attribution information (for powerpoints, websites) if people have stories like the sanitation strike and want to contribute after site is in production, will there be contact info and will new content be added.
- All questions have been addressed.
- I wonder how you will spread the word on the CRDL. That is, what types of publicity will you use to get more people involved? Is there a way to keep track of the number of site visitors?
- Continued out reach to parallel initiatives to avoid duplication of effort.
- Want to make sure there are links to institutions and collection with relevant materials.
- Can we establish a specific launch date in early 2008 for all components?
- I wonder if the three entire communities can be completed in the fall semester alone.
- Links to special document collection is an ongoing effort and thus appears to be going well. What else can Auburn Ave Research Library do to help?
- I’m wondering where the project expects to head in January 2008 after the grant has expired. I’m also wondering why some institution might not be interested in joining the portal.
- None.
- What do institutions do to be a part of the website?
- None at this point.
The difficulty of making a lesson plan for primary school students.

NA

3. Were the questions and concerns you expressed in December resolved? If not, please explain.

Yes
NA (didn’t attend December meeting)
Fine
Yes!! Thank you. Keep moving forward. Outstanding progress!
NA
Absolutely – clear branding now as a UGA initiative, while lends credibility
I was not here, in my opinion and form comments made by presenters, the major questions and concerns were addressed.
Having led the L.O team, I think I can say that our main focus was to resolve the concerns from the last meeting. We especially tried to say focused on integrating our site with the project partners, or collaborating more efficiently with the other teams. I think we have improved in these areas.
Yes. I expressed a desire to see the learning outcomes connected to the GPS. This has been done, very well done in a sophisticated draft lesson plan.
NA
Yes, very much so. Tremendous progress has been made and I’m proud to work with so many talented and energetic minds.
Yes.
NA
I was not present at this meeting.
Wasn't at the meeting. This is the first meeting I've been asked to attend. I'm very impressed with the progress made, participants, and outlook.
Yes.
APPENDIX B:
SAMPLE REVISED MEDIA PLAYER AND MENU PAGES

CIVIL RIGHTS DIGITAL LIBRARY

You have chosen to view clip wsbn04922 from the Walter J. Brown Media Archives & Peabody Awards Collection.

Please select your desired format, below:

- ![Real Video](https://realvideo.png)
- ![Windows Media](https://windowsmedia.png)
- ![Flash Video](https://flashvideo.png)

If you do not have the appropriate plugin installed, click one of the links below to download the latest version of one of the video players.

- ![RealPlayer](https://realplayer.png)
- ![Windows Media Player](https://wmp.png)
- ![Adobe Flash Player](https://flashplayer.png)

CIVIL RIGHTS DIGITAL LIBRARY

DOCUMENTING AMERICA'S STRUGGLE FOR RACIAL EQUALITY

Title: WSB-TV newsfilm clip of Dr. Martin Luther King, Jr. outlining several goals for the upcoming Prayer Pilgrimage for Freedom, Atlanta, Georgia, 1957 April or May

Clip Number: wsbn04922
Length: about 1 min.
Meta: View full description

Video format:
Flash (help me choose)
APPENDIX C:
CONTENT PARTNERS LIST

Institutions that have agreed to participate in the CRDL Portal

1. Atlanta in the Civil Rights Movement, Atlanta Council on Higher Education
2. Baldy Editorial Cartoon Collection, Russell Library, Univ. of Georgia
3. Birmingham Public Library, Melinda Shelton, mshelton@bham.lib.al.us
5. Civil Rights Collection (Nashville Public Library)
6. Civil Rights in Kentucky (KET), Barbara Clifton
7. Civil Rights in Mississippi Digital Archive, Univ. of Southern Mississippi
8. Dr. Martin Luther King Jr. Assassination Investigation, Shelby County
9. Dwight D. Eisenhower Library
10. Freedom Rider Resources, Univ. of Mississippi
11. Images of the struggle (Memphis Civil Rights Research Consortium, Ed Frank, Curator)
13. John F. Kennedy Presidential Library and Museum
14. New Georgia Encyclopedia
15. Sovereignty Commission Online (Mississippi Department of Archives and History)
16. State Historical Society of Wisconsin
17. Atlanta in the Civil Rights Movement
18. CALIPSHERE
   1. UC Berkely
   2. San Jose State University
   3. Santa Clara University
   4. Oakland Public Library
19. University of Southern California Digital Archive
20. NARA
21. Civil Rights timeline, Jack Balkin
22. C-Span Civil Rights Resources
23. Curriculum (National Park Service)
24. Digital Library of Appalachia
25. Teenie Harris Project, Carnegie Museum
26. Encyclopedia of Arkansas History and Culture
27. Gilder Lehrman Institute, Ana Luhrs, luhrs@gilderlehrman.com
28. Handbook of Texas Online
29. Historical Publications of the United States Commission on Civil Rights
30. HistoryLink, Online Encyclopedia of Washington State History
31. Louisiana State University, Louisiana Digital Library
32. State Library of Louisiana, Louisiana Digital Library
33. Louisiana State Museum
34. Teachers’ domain (WGBH)
35. Martin Luther King, Jr. Research and Education Institute, Stanford University
36. Papers of Justice Tom C. Clark, University of Texas at Austin
37. University of Washington Libraries
38. Unsung Foot Soldiers
39. Woodruff Library, Emory University
40. Minnesota Historical Society
41. Music of Social Change, Emory University
42. Powerful Days in Black and White, Kodak
43. Putting the Movement back in Civil Rights Teaching
44. Reporting Civil Rights, Library of America
45. State Library & Archives of Florida
46. Tennessee Encyclopedia of History and Culture, Tennessee Historical Society
47. University of Kentucky / Kentucky Digital Library
48. University of South Florida, Tampa
49. Library of Congress
50. Seattle Civil Rights and Labor History Project
51. Selma to Montgomery, Spider Martin photographs
52. Cartoon Research Library, Ohio State University
53. Virginia State University / Brown: Before and After